



IMMACULATE CONCEPTION
AND ST. JOSEPH PARISH

A family of families

ST. JOSEPH CHURCH WEDDING CONTRACT

Congratulations on your engagement! Marriage is a sacrament and whether you seek to have a simple or elaborate wedding celebration there are some core requirements for your sacrament and ceremony within the Church that are essential.

We _____ and _____ understand that we, our guests, and our service providers (e.g., photographers, florists, musicians, wedding coordinators, priest, etc.) must comply with the following requirements and that we are responsible for informing our guests and service providers of these requirements and ensuring they comply with them.

1. We have read and agree in full to the Wedding Guidelines given to us by ICSJ Parish. _____ / _____
2. We understand that if we are not parishioners we must provide letter(s) from our parish(es) granting us permission to be married outside of our parish(es) and that this document must be provided to Immaculate Conception and St Joseph Parish. _____ / _____
3. We understand that for weddings the following *total* fees apply: _____ / _____
\$2500.00 (\$500 deposit + \$2000 fee).
4. We understand that for weddings the **\$500.00** non-refundable deposit is required and **must be paid in full before the Church can be reserved for our wedding**. _____ / _____
5. We understand that we have a **two-hour reservation** with the Church that allows for us to arrive 30 minutes prior to our ceremony, and remain for 30 minutes following our ceremony. _____ / _____
6. We understand that St. Joseph Church has a capacity of 450 for weddings. _____ / _____
7. We understand that the parking lot of Immaculate Conception St Joseph School, located at 363 W. Hill Street, will not be available at certain times of the year. If available, it will be only during our two-hour reservation time with the Church. _____ / _____
8. We understand that there is no parking in the Atrium Condominium lot behind St Joseph Church or along Hill Street marked by "no parking without School permit." _____ / _____
9. We understand that we cannot be married unless we provide a certified copy of our Baptismal and Confirmation certificates that are dated within six (6) months of our wedding date. (We, not ICSJ, will contact the parish/diocese where we were baptized/confirmed for this documentation). _____ / _____
10. We understand that while visiting Clergy are welcome, Priests or Deacons from outside the Chicago Archdiocese need to be approved in advance by the Office of Extern Priests. _____ / _____
11. We understand that we cannot get married without a valid **Cook County** Marriage License and that we have sole responsibility for applying for and getting our civil Marriage License prior to our scheduled rehearsal date. _____ / _____



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12. **We understand that we MUST bring our valid Marriage License to the wedding rehearsal.**
____ / ____
13. We understand that we cannot drop **real** flower petals down the church aisle without an aisle runner.
____ / ____
14. We understand that our guests cannot throw rice or other materials at the back of or outside of the church as we leave. ____ / ____
15. We understand that alcohol is not permitted anywhere on the church premises and is not to be consumed by us or our guests prior to the ceremony. If we are intoxicated or otherwise mentally impaired, in the judgment of the priest, we will not be married. ____ / ____

Our signatures below indicate that we have read and understand the above.

Bride's Signature _____ Date _____

Printed Name _____

Groom's Signature _____ Date _____

Printed Name _____